



THE JESSE M. UNRUH ASSEMBLY FELLOWSHIP PROGRAM
CENTER FOR CALIFORNIA STUDIES

Applications must be postmarked by **Wednesday, February 25, 2004**. Due to the number of highly qualified candidates who apply for this program, any application not postmarked by the February 25, 2004, deadline will be automatically disqualified. Applicants are responsible for the submission of complete application packets. Applications missing any required components (e.g., transcripts, statements, evaluations) will be disqualified.

A completed application includes the following items:

- **Application:** Completed personal information must be signed and dated (see page 2 of application).
- **Personal Statement:** Describe why you are applying to the Assembly Fellowship Program (e.g., state what you hope to achieve, what you hope to bring and how selection to the program will assist you in your personal and professional goals). (One page limit: typed, double-spaced, **minimum** font size: 10 pts. If you exceed the one-page, double-spaced limit, your application may be disqualified.)
- **Policy Statement:** The State of California requires a 2/3 vote of the state legislature to pass its state budget. The vast majority of other states only require a majority vote. Should the vote threshold to pass California's state budget be reduced to 55% or remain at the current 2/3 vote requirement? Please discuss the pro and cons of a 2/3 vote requirement. (One page limit: typed, double-spaced, **minimum** font size: 10 pts. If you exceed the one-page, double-spaced limit, your application may be disqualified.)
- **Three Personal Evaluations:** Make three copies of the enclosed evaluation form. Request evaluations from three individuals, preferably at least one college instructor and one work supervisor. **Ask the individuals to return the evaluations to you in a sealed envelope with their signature across the seal. Include all three sealed envelopes in your application packet.***
- **Transcripts from each college and university attended:** Copies are acceptable, but official transcripts will be required of applicants selected to the program.
- **Voluntary Background Survey**
- In order to ensure confidentiality of your personal information, please remove your social security number on all documents, including if it appears on one or more pages of your transcript(s).

* **Note:** Some academic institutions utilize reference centers that will not release reference letters/evaluations to students. In such cases, include a letter from the reference center stating that policy and note on the letter the name of the faculty member whose evaluation will be sent under separate cover.

Mail the completed application packet (no staples, please) to:

The Jesse Marvin Unruh Assembly Fellowship Program c/o Center for California Studies

California State University, Sacramento

6000 J Street • Sacramento, CA 95819-6081

Questions may be directed to the Center by phone at (916) 278-6906 or by e-mail at calstudies@csus.edu.
All decisions of the Assembly Fellowship Selection Committee are final and confidential.
Applications become the property of the Assembly Fellowship Program, and if selected, may be distributed to Members of the California State Assembly.

APPLICATION

2004-2005 JESSE MARVIN UNRUH
ASSEMBLY FELLOWSHIP PROGRAM



Last Name

First Name

MI

Mailing Address: _____
Street

City

State

Zip Code

Home Phone: _____ Work Phone: _____

Cell Phone: _____ Other: _____

Permanent Residence: _____
Street City State Zip Code

Permanent Home Phone: _____

E-Mail address: _____

Hometown: _____
City & State

EDUCATION

High School: _____
Name City State Year Graduated

| College or University | Dates Attended | Major/Minor | Degree/Year | GPA |
|---|----------------|-------------|-------------|-----|
| (Begin with most recent and include degrees expected within one year) | | | | |
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Please state your future educational goals.

WORK EXPERIENCE

List all paid employment, college-related and otherwise (within the past five years), beginning with your most recent job. Include the job title, responsibilities, employer and dates of employment (you may insert or add additional pages).

ACTIVITIES/COMMUNITY INVOLVEMENT

List your major curricular and extracurricular activities (within the past five years): civic, political, voluntary, academic and social (you may insert or add additional pages).

I certify that all of the statements contained in my application are true, complete and correct to the best of my knowledge. I understand that an Assembly Fellowship combines a graduate seminar with placement in Assembly offices, and I am prepared in good faith to fulfill both components.

SIGNATURE _____ DATE _____

EVALUATION FORM

2004-2005 JESSE MARVIN UNRUH
ASSEMBLY FELLOWSHIP PROGRAM



Applicant's Last Name _____ First Name _____ MI _____

INSTRUCTIONS TO THE EVALUATOR:

The Assembly Fellowship Program, begun in 1957, seeks to identify gifted and highly motivated individuals, to offer them firsthand experience in California's legislative process in combination with a graduate academic seminar. The Program depends on these evalua-

tions to help select the most qualified individuals for the 18 fellowship positions. Please complete this form to assist the selection committee in judging the applicant's qualifications for an Assembly Fellowship. If you prefer to answer the final four questions in the form of a reference letter please limit your response to one page. **Return this evaluation in a sealed envelope with your signature across the seal to the applicant for submission with his/her application.**

Based on your knowledge of the applicant, decide the extent to which each of the following statements is descriptive of him/her and place a check mark in the appropriate column.

"5" = Completely and consistently descriptive of the candidate in all contexts, circumstances, and occasions in which you have known or observed him/her; Outstanding (Top 5%)

"4" = Always descriptive; Excellent (Top 15%)

"2" = Occasionally descriptive; Average (Middle 33%)

"3" = Almost always descriptive; Good (Top 33%)

"1" = Not descriptive at all; Poor (Bottom 33%)

| | | 5 | 4 | 3 | 2 | 1 | Don't Know |
|--|--|---|---|---|---|---|------------|
| Intellectual Ability | Displays rigorous analytical powers | | | | | | |
| | Is clear in reasoning ability | | | | | | |
| | Writes clearly and convincingly | | | | | | |
| | Speaks clearly and convincingly | | | | | | |
| Personal Integrity & Responsibility | Demonstrates courage of convictions | | | | | | |
| | Accepts blame when it is his/hers | | | | | | |
| | Keeps his/her word | | | | | | |
| | Inspires trust on part of associates | | | | | | |
| Decisiveness, Energy, Vigor, & Creativity | Follows through on work | | | | | | |
| | Eager to assume responsibility | | | | | | |
| | Initiates innovative solutions | | | | | | |
| | Fulfills commitments | | | | | | |
| Leadership | Inspires confidence in others | | | | | | |
| | Convinces by sound reason | | | | | | |
| | Takes responsibility for decisions he/she makes | | | | | | |
| | Is respected for wisdom & courage of his/her leadership | | | | | | |
| Civic-mindedness | Demonstrates a strong sense of obligation to the community | | | | | | |
| Self-confidence, Poise, & Ability to Get Along with Others | Is poised and confident of his/her ability | | | | | | |
| | Profits from constructive criticism | | | | | | |
| | Remains stable under stress | | | | | | |
| | Is able to work cooperatively and not just alone | | | | | | |
| | Is clear and persuasive in argument | | | | | | |
| Overall evaluation of applicant's ability and potential | | | | | | | |

1. What do you feel are the applicant's major strengths? _____

2. What do you feel are the applicant's weaknesses? _____

3. Do you know of any special achievements or circumstances that should be considered in evaluating the applicant's academic record or community and political participation? _____

4. In what specific way would you anticipate that this person would benefit personally and professionally if selected as an Assembly Fellow? _____

Your Signature: _____ Your Name (printed): _____

Your Profession: _____ Your Relationship to the Applicant: _____

BACKGROUND SURVEY

2004-2005 JESSE MARVIN UNRUH
ASSEMBLY FELLOWSHIP PROGRAM



The following information is requested on a VOLUNTARY basis and is confidential. This survey is used to evaluate our outreach and recruitment efforts. The information in the survey will NOT be available to the selection panel.

California State University, Sacramento does not discriminate on the basis of age, gender, ethnicity, race, color, national origin, religion, disability, sexual orientation, marital status, pregnancy, or veteran status in any of its programs or activities.

I. How did you hear about the Assembly Fellows program? Check the appropriate number(s) and enter the number(s) in the box provided. Please be specific in your response.

1. Public newspaper advertisement (specify name of paper) _____
2. Public newspaper article (specify name of paper) _____
3. Student newspaper advertisement (specify campus) _____
4. Student newspaper article (specify campus) _____
5. Career/Graduate School Fair _____
6. Presentation by a current or former fellow _____
7. Career center materials _____
8. Directly from a professor or academic staff (name) _____
9. Directly from a friend/colleague/family member _____
10. Directly from a current or former fellow
(not in connection with a presentation) _____
11. Program brochure, poster, or flyer (location) _____
12. Internet _____
13. Other (specify) _____

II. Please check the letter(s) which corresponds to your ethnic identity and enter that letter(s) in the box below.

- A. Asian or Pacific Islander
- B. Black/African-American
- L. Latino/Hispanic
- N. Native American
- W. White
- O. Other (specify) _____
- D. Decline to state

III. Year of birth: _____

IV. Graduation date (undergrad): _____ Institution: _____

V. Other Degrees/credentials/certificates: _____